

Minutes
Siouxland Interstate Metropolitan Planning Council (SIMPCO)
Board of Directors Meeting (#550)
Thursday, March 13, 2025, 12:00 p.m.
SIMPCO, 6401 Gordon Drive, Sioux City, Iowa

Members Present:

Jon Winkel, <i>Chair</i>	Mayor	Sergeant Bluff, IA
Kelly Kreber, <i>Secretary</i>	Mayor	Hinton, IA
Ken Beaulieu	Supervisor	Dakota Dunes CID, SD
Shane Bellefy	Supervisor	Cherokee County, IA
Pat Bunt	Mayor	Marcus, IA
Randall Groetken	Council Member	Dakota City, NE
Brent James	Mayor	Akron, IA
Don Kass	Supervisor	Plymouth County, IA
Craig Schmidt	Mayor	Cherokee, IA
Nathan Weitzl	Mayor	Ida Grove, IA
Devlun Whiteing	Supervisor	Ida County, IA

Non-voting Members/Staff/Guests Present:

Cherie Conley	County Clerk	Dakota County, NE
Lance Hedquist	City Administrator	South Sioux City, NE
Michelle Bostinelos	Executive Director	SIMPCO
Joshua Bush	Finance Director	SIMPCO
Teresa Dailey	Senior Accountant	SIMPCO
Brian Pearson	Transit Dir./Facilities Mngr.	SIMPCO/SRTS
Sharon Burton	Executive Assistant	SIMPCO

Chair Jon Winkel called the meeting to order at 12:00 p.m. A quorum was present.

1. **APPROVAL OF THE AGENDA:** Chair Winkel asked if there were any additions or corrections to the March 13, 2025 regular meeting agenda.

Craig Schmidt moved to approve the March 13, 2025 regular meeting agenda as presented, seconded by Don Kass. Motion carried. [Unanimous]

Chair Winkel brought forward for discussion state and federal funding uncertainties. He reported that the Executive/Finance Committee has also discussed funding levels and is forming a committee to assist in putting together a detailed cash flow report for further review of the proposed fiscal year budget. Additional discussion followed.

2. **APPROVAL OF MINUTES:**
 - a. **Board of Directors Regular Meeting #548, January 16, 2025:** Chair Winkel asked if there were any additions or corrections to the regular meeting minutes.
 - b. **Board of Directors Special Meeting #549, February 20, 2025:** Chair Winkel asked if there were any additions or corrections to the special meeting minutes.

Kelly Kreber moved to approve the regular meeting minutes of January 16, 2025 and the special meeting minutes of February 20, 2025 as presented, seconded by Ken Beaulieu. Don Kass abstained as he did not attend the meetings. Motion carried. [Unanimous]

3. **DIRECTOR REPORT:** Executive Director Michelle Bostinelos provided an overview of the report included in the meeting packet.

a. SIMPCO 60-year Anniversary Celebration: Ms. Bostinelos reminded members that the event will be held on June 26, 2025 at The Warrior (Ballroom), 525 6th Street, Sioux City, Iowa. The annual Board of Directors meeting is at 5:30 p.m. with awards following.

4. **FINANCIAL UPDATE:**

a. January 31 / February 28, 2025 Financial Reports: Finance Director Joshua Bush provided an overview of the financial reports included in the meeting packet. Revenues for all SIMPCO Divisions total \$1,913,430 and expenditures \$1,663,784 for a balance of \$249,645 as of February 28, 2025.

The Executive/Finance Committee has reviewed the financial reports and recommends approval as presented.

Ken Beaulieu moved to accept the recommendation of the Executive/Finance Committee and approve the January 31 / February 28, 2025 financial reports as presented, seconded by Craig Schmidt. Motion carried. [Unanimous]

5. **SIMPCO CODE OF CONDUCT:** The policy presented for approval outlines professional standards the Executive/Finance Committee, Board of Directors and staff are expected to follow when administering federal contracts. Discussion followed.

Ken Beaulieu moved to approve the Code of Conduct Policy and authorize the Board of Directors to sign as presented, seconded by Don Kass. No further discussion. Motion carried. [Unanimous]

6. **RESOLUTION 2025-1 SIOUXLAND REGIONAL TRANSPORTATION PLANNING ASSOCIATION (SRTPA) SURFACE TRANSPORTATION BLOCK GRANT (STBG) PLANNING APPLICATION:**

Approval to submit a Surface Transportation Block Grant (STBG) application to the Siouxland Regional Transportation Planning Association (SRTPA) for fiscal year 2029. Total project cost is \$60,000 with a 20% match. Funding will be used to develop and complete planning activities required by the Iowa DOT for the Rural Planning Affiliation (RPA) area and provide planning assistance to SRTPA members.

The Executive/Finance Committee has reviewed Resolution 2025-1 and recommends approval as presented.

Kelly Kreber moved to accept the recommendation of the Executive/Finance Committee and approve Resolution 2025-1 as presented, seconded by Don Kass. A roll call vote was conducted with 11 ayes and 0 nays. Motion carried. [Unanimous]

7. **COMMUNITY SERVICES CONTRACTS:** Ms. Bostinelos provided an overview of contract a. The Executive/Finance Committee has reviewed and recommends approval as presented.

a. Region 6 Resource Partners for Long Range Transportation Plan Update Assistance, total cost \$11,700:

Craig Schmidt moved to accept the recommendation of the Executive/Finance Committee and approve contract a. as presented, seconded by Kelly Kreber. Motion carried. {Unanimous}

8. ADMINISTRATION AGREEMENT:

a. Western Iowa Community Improvement Regional Housing Trust Fund (WICIRHTF):

Ms. Bostinelos provided an overview of the agreement included in the meeting packet. She reviewed the duties and roles of each organization and asked members for comments. Discussion followed.

The Executive/Finance Committee has reviewed the administration agreement and recommends approval as presented.

Don Kass moved to accept the recommendation of the Executive/Finance Committee and approve the administration agreement with Western Iowa Community Improvement Regional Housing Trust Fund as presented, seconded by Devlun Whiteing. No further discussion. Motion carried. [Unanimous]

Ms. Bostinelos noted the agreement will be presented to the WICIRHTF Board of Directors for approval.

9. OTHER COMMENTS: The next meeting is tentatively scheduled to be held on Thursday, April 10, 2025 at 12:00 p.m., in person at SIMPCO, 6401 Gordon Drive, Sioux City, Iowa, with the Zoom option. Agenda items include approval of the FY 2026 Budget, Salary Schedule and Cost Allocation Plan.

10. ADJOURNMENT: *Pat Bunt moved to adjourn the meeting, seconded by Craig Schmidt. Motion carried. [Unanimous]* Chair Winkel adjourned the meeting at 1:03 p.m.