

Minutes
Siouxland Interstate Metropolitan Planning Council (SIMPCO)
Board of Directors Meeting (#544)
Thursday, June 13, 2024, 5:30 p.m.
Cottonwood Conference Center, 4402 Dakota Ave., South Sioux City, Nebraska

Members Present:

Jon Winkel, <i>Chair</i>	Mayor	Sergeant Bluff, IA
Dan Moore, <i>Vice Chair</i>	Council Member	Sioux City, IA
Keith Radig, <i>Secretary</i>	Supervisor	Woodbury County, IA
Craig Anderson	Supervisor	Plymouth County, IA
Ken Beaulieu	Supervisor	Dakota Dunes CID, SD
Gary Bogenrief	Council Member	North Sioux City, SD
Mark Monson	Planning & Zoning Commissioner	Sergeant Bluff, IA
Craig Schmidt	Mayor	Cherokee, IA

Non-voting Members/Staff/Guests Present:

Lance Hedquist	City Administrator	South Sioux City, NE
Michelle Bostinelos	Executive Director	SIMPCO
Joshua Bush	Finance Director	SIMPCO
Brian Pearson	Transit Dir./Facilities Mngr.	SIMPCO/SRTS
Corinne Erickson	Regional Planning Manager	SIMPCO
Bess Seaman	Regional Planner I	SIMPCO
Sharon Burton	Executive Assistant	SIMPCO

Chair Jon Winkel called the meeting to order at 5:40 p.m. A quorum was present.

- 1. APPROVAL OF THE AGENDA:** Chair Winkel asked if there were any additions or corrections to the June 13, 2024 regular meeting agenda.

Mark Monson moved to approve the June 13, 2024 regular meeting agenda as presented, seconded by Dan Moore. Motion carried. [Unanimous]

- 2. APPROVAL OF MINUTES:**

a. Board of Directors Regular Meeting #543, April 11, 2024: Chair Winkel asked if there were any additions or corrections to the regular meeting minutes. Keith Radig noted his title in the minutes should be corrected from Vice Chair to Secretary.

Craig Anderson moved to approve the regular meeting minutes of April 11, 2024 as corrected, seconded by Dan Moore. Motion carried. [Unanimous]

- 3. DIRECTOR REPORT:** Executive Director Michelle Bostinelos provided an overview of the report included in the meeting packet. She introduced employees Corinne Erickson and Bess Seaman. Ms. Erickson has accepted the position of Regional Planning Manager and Ms. Seaman was recently hired as a Regional Planner I.

a. Missouri River Recovery Implementation Committee (MRRIC) Primary Representative Endorsement for Water Supply, Michelle Bostinelos:

Ms. Bostinelos reported her three-year term as SIMPCO's primary representative on MRRIC for Water Supply expires on September 30, 2024. MRRIC requires incumbent

members renewing their appointment to submit a renewal request letter and an endorsement letter from their constituent group.

b. Missouri River Recovery Implementation Committee (MRRIC) Alternate Representative Endorsement for Water Supply, Gary Bogenrief:

Ms. Bostinelos reported the alternate representative on MRRIC for Water Supply is currently vacant. Gary Bogenrief is interested in serving. A letter of endorsement from the constituent group is required as part of Mr. Bogenrief's application to serve as alternate representative.

The Executive/Finance Committee recommended approval for the Board of Directors Chair, Jon Winkel, to sign both endorsement letters to MRRIC as presented.

Mark Monson moved to accept the recommendation of the Executive/Finance Committee and approve Board of Directors Chair, Jon Winkel, signing both endorsement letters as presented, seconded by Dan Moore. Motion carried. [Unanimous]

4. FINANCIAL UPDATE:

a. April 30 / May 31, 2024 Financial Reports: Finance Director Joshua Bush provided an overview of the financial reports included in the meeting packet. Revenues for all SIMPCO Divisions total \$2,253,651 and expenditures \$1,747,020 for a balance of \$506,631 as of May 31, 2024. The Executive/Finance Committee has reviewed the financial statements and recommends approval as presented.

Mark Monson moved to accept the recommendation of the Executive/Finance Committee and approve the April 30 / May 31, 2024 financial reports as presented, seconded by Keith Radig. Motion carried. [Unanimous]

5. FY 2025 INSURANCE RENEWALS:

a. Auto Owners (Property and Liability, Business Auto, Umbrella): Mr. Bush referred to the breakdown of renewal coverage and premium cost comparisons included in the meeting packet. The Executive/Finance has reviewed and approved the recommendation to continue all coverages as presented for the policy term of June 30, 2024 through June 30, 2025.

Keith Radig moved to accept the recommendation of the Executive/Finance Committee and approve continuation of all coverages as presented for the policy term of June 30, 2024 through June 30, 2025, seconded by Craig Anderson. Motion carried. [Unanimous]

b. Cyber/Crime: Mr. Bush referred to the breakdown of renewal coverage and premium cost comparison included in the meeting packet. Discussion followed. Chair Winkel reported the Executive/Finance Committee recommended a subcommittee meet with insurance underwriters to thoroughly review the policy so everyone understands what is actually covered and to assure adequate coverages are in place. If the subcommittee meeting determines changes are needed to the policy presented, a special Executive/Finance Committee meeting will be held to proceed with approval prior to the June 30, 2024 policy renewal deadline.

Action was tabled at this time.

- 6. COMMUNITY SERVICES CONTRACTS:** Ms. Bostinelos provided an overview of the contracts presented for approval. The Executive/Finance Committee has reviewed contracts a. through d. and recommends approval as presented.
- a.** Iowa Department of Transportation, Rural Transportation Planning: FHWA SPR \$55,201, FTA 5311 \$29,576, STBG \$46,800, Total \$131,577, July 1, 2024 to June 30, 2025
 - b.** Iowa Department of Transportation, Urban Transportation Planning: FHWA PL \$353,247, FTA 5305d \$171,304, Total \$524,551, July 1, 2024 to June 30, 2025
 - c.** Nebraska Department of Transportation, Urban Transportation Planning: FHWA PL \$82,186, July 1, 2024 to June 30, 2025
 - d.** South Dakota Department of Transportation, Urban Transportation Planning: FHWA PL \$73,104 Federal, July 1, 2024 to June 30, 2025

Craig Anderson moved to accept the recommendation of the Executive/Finance Committee and approve contracts a. through d. as presented, seconded by Ken Beaulieu. Motion carried. [Unanimous]

Ms. Bostinelos reported that the Nebraska Department of Transportation has not finalized the Urban Transportation Planning, FHWA FTA contract for July 1, 2024 to June 30, 2025. Once received, this contract will be presented for approval.

- 7. OTHER COMMENTS:** The next meeting is tentatively scheduled to be held on Thursday, September 12, 2024 at 12:00 p.m. in-person at SIMPCO, 6401 Gordon Drive, Sioux City, Iowa, with the Zoom option.
- 8. ADJOURNMENT:** *Dan Moore moved to adjourn the meeting, seconded by Craig Schmidt. Motion carried. [Unanimous]* Chair Winkel adjourned the meeting at 6:00 p.m.