

**Minutes**  
**Siouxland Interstate Metropolitan Planning Council (SIMPCO)**  
**Executive/Finance Committee**

**Wednesday, August 14, 2024, 7:30 a.m.**

**Members Present:**

Jon Winkel, <i>Chair</i>	Mayor	Sergeant Bluff, Iowa
Dan Moore, <i>Vice Chair</i>	Council Member	Sioux City, Iowa
Keith Radig, <i>Secretary</i>	Supervisor	Woodbury County, Iowa
Lance Hedquist, <i>Treasurer</i>	City Administrator	South Sioux City, Nebraska
Dan Bousquet	Council Member	South Sioux City, Nebraska
Mark Monson	P & Z Commissioner	Sergeant Bluff, Iowa
Bob Padmore	City Manager	Sioux City, Iowa

**Staff and Guests Present:**

Michelle Bostinelos	Executive Director	SIMPCO
Joshua Bush	Finance Director	SIMPCO
Corinne Erickson	Regional Planning Manager	SIMPCO
Brian Pearson	Transit Dir./Facilities Mngr.	SIMPCO/SRTS
Wesley Fopma	Regional Director	U.S. Rep. Randy Feenstra

Chair Jon Winkel called the meeting to order at 7:30 a.m. A quorum was in attendance.

- 1. APPROVAL OF THE AGENDA:** Chair Winkel asked if there were any additions or corrections to the regular meeting agenda.

*Lance Hedquist moved to approve the August 14, 2024 regular meeting agenda as presented, seconded by Dan Moore. Motion carried. [Unanimous]*

- 2. APPROVAL OF MINUTES:**

**a. June 12, 2024 Regular Meeting Minutes:** Chair Winkel asked if there were any additions or corrections to the regular meeting minutes.

**b. June 26, 2024 Special Meeting Minutes:** Chair Winkel asked if there were any additions or corrections to the special meeting minutes.

*Dan Moore moved to approve the June 12, 2024 regular meeting minutes and the June 26, 2024 special meeting minutes as presented, seconded by Mark Monson. Motion carried. [Unanimous]*

- 3. DIRECTOR REPORT:** Executive Director Michelle Bostinelos provided an overview of the report included in the meeting packet.

- 4. FINANCIAL UPDATE:**

**a. June 30, 2024 Financial Reports:** Finance Director Joshua Bush provided an overview of the financial reports included in the meeting packet. Revenues for all SIMPCO Divisions total \$2,539,294 and expenditures \$2,112,443 for a balance of \$426,850 as of June 30, 2024.

*Dan Bousquet moved to recommend to the Board of Directors approval of the June 30, 2024 financial reports as presented, seconded by Dan Moore. Motion carried. [Unanimous]*

**b. July 31, 2024 Financial Reports:** Mr. Bush provided an overview of the report included in the meeting packet. Revenues for all SIMPCO Divisions total \$383,971 and expenditures \$97,534 for a balance of \$286,437 as of July 31, 2024.

*Keith Radig moved to recommend to the Board of Directors approval of the July 31, 2024 financial reports as presented, seconded by Dan Moore. Motion carried. [Unanimous]*

**c. Iowa Public Agency Investment Trust (IPAIT) Update:** As requested by members at the June 12, 2024 meeting, staff looked into changing investments to go through IPAIT. Mr. Bush reported applications were submitted for both SIMPCO and Siouxland Regional Transit System (SRTS), and while SIMPCO is eligible to participate, SRTS is not since they are not organized as a 28E. He recommended for easier management to not change investments for SIMPCO and keep investments the same for both organizations.

- 5. Draft SIMPCO Personnel Policies and Procedures Manual Update (enclosed):** Mr. Bush referred to the draft policies and procedures manual included with the meeting packet. Staff provided an overview of the proposed changes within each section and addressed questions. Discussion followed on recognizing Veterans Day and/or MLK Day as holidays.

Members were asked to email staff comments on the proposed changes. Staff will address comments received and present a final document for approval at the next meeting.

- 6. COMMUNITY SERVICES CONTRACTS:** Ms. Bostinelos presented the following contract for recommendation of approval.
- a.** Iowa Department of Natural Resources to provide technical and professional assistance for places of interest in Inkpaduta Water Trail, Total \$3,585

*Mark Monson moved to recommend to the Board of Directors approval of contract a. as presented, seconded by Dan Moore. Motion carried. [Unanimous]*

- 7. OTHER COMMENTS:** The next meeting is tentatively scheduled to be held on Wednesday, September 11, 2024, at 7:30 a.m. in-person at SIMPCO, 6401 Gordon Drive, Sioux City, Iowa, with the Zoom option.
- 8. ADJOURNMENT:** *Dan Bousquet moved to adjourn the meeting, seconded by Lance Hedquist. Motion carried. [Unanimous] Chair Winkel adjourned the meeting at 8:42 a.m.*