

**Minutes**  
**Siouxland Interstate Metropolitan Planning Council (SIMPCO)**  
**Executive/Finance Committee**  
**Wednesday, November 13, 2024, 7:30 a.m.**  
**SIMPCO, 6401 Gordon Drive, Sioux City, Iowa 51106**

**Members Present:**

Jon Winkel, <i>Chair</i>	Mayor	Sergeant Bluff, Iowa
Keith Radig, <i>Secretary</i>	Supervisor	Woodbury County, Iowa
Gary Bogenrief	Council Member	North Sioux City, South Dakota
Dan Bousquet	Council Member	South Sioux City, Nebraska
Kelly Kreber	Mayor	Hinton, Iowa
Mark Monson	P & Z Commissioner	Sergeant Bluff, Iowa
Bob Padmore	City Manager	Sioux City, Iowa

**Staff and Guests Present:**

Wesley Fopma	Regional Director	U.S. Rep. Randy Feenstra
Michelle Bostinelos	Executive Director	SIMPCO
Joshua Bush	Finance Director	SIMPCO
Corinne Erickson	Regional Planning Manager	SIMPCO
Brian Pearson	Transit Dir./Facilities Mngr.	SIMPCO/SRTS
Sharon Burton	Executive Assistant	SIMPCO

Chair Jon Winkel called the meeting to order at 7:30 a.m. A quorum was in attendance.

- 1. APPROVAL OF THE AGENDA:** Chair Winkel asked if there were any additions or corrections to the regular meeting agenda.

*Kelly Kreber moved to approve the November 13, 2024 regular meeting agenda as presented, seconded by Gary Bogenrief. Motion carried. [Unanimous]*

- 2. APPROVAL OF MINUTES:**

**a. October 9, 2024 Regular Meeting Minutes:** Chair Winkel asked if there were any additions or corrections to the regular meeting minutes.

*Gary Bogenrief moved to approve the October 9, 2024 regular meeting minutes as presented, seconded by Mark Monson. Motion carried. [Unanimous]*

- 3. DIRECTOR REPORT:** Executive Director Michelle Bostinelos provided an overview of the report included in the meeting packet.

**a. SIMPCO Holiday Gathering/Employee Appreciation Banquet**  
*Thursday, December 12, 2024, 5:30 p.m.,*  
*Sioux City Country Club, 4001 Jackson St., Sioux City, Iowa*

Ms. Bostinelos noted the SIMPCO Board of Directors will meet at 5:30 p.m. at the Sioux City County Club with the holiday gathering/employee appreciation banquet following.

**4. FINANCIAL UPDATE:**

**a. October 31, 2024 Financial Reports:** Finance Director Joshua Bush provided an overview of the financial reports included in the meeting packet. Revenues for all SIMPCO Divisions total \$1,201,294 and expenditures \$873,099 for a balance of \$328,195 as of October 31, 2024.

*Dan Bousquet moved to recommend to the Board of Directors approval of the October 31, 2024 financial reports as presented, seconded by Gary Bogenrief. Motion carried. [Unanimous]*

**b. Employee Insurance CY 2025 Renewals:** Mr. Bush referred to the summary of renewal options included in the meeting packet. Staff has reviewed the policy quotes provided by the third-party administrator, Innovative Business Consultants (IBC), and is recommending to continue with the existing plan, Wellmark CompleteBlue 4000 Silver PPO. SIMPCO's share of the premium would increase by \$9,980 or 8.25%. Coverages provided with this plan best match existing benefits. Discussion followed.

Mr. Bush also provided a summary of employee insurance renewals for dental, vision, basic life, basic AD&D, short-term disability, long-term disability and gym membership. He reported the only policy increase was Delta Dental at 2%. Staff recommendation is to continue all coverages as presented. Discussion followed.

*Mark Monson moved to recommend to the Board of Directors continuation of all current employee insurance policies through calendar year 2025 as recommended by staff, seconded by Gary Bogenrief. No further discussion. Motion carried. [Unanimous]*

**c. FY 2025 Proposed Membership Dues Write-offs:** Mr. Bush referred to the listing of proposed write-offs for membership dues included in the meeting packet. He noted staff has contacted these communities and since there has been no responses to date, is recommending the write-offs as presented. Discussion followed.

*Kelly Kreber moved to recommend to the Board of Directors approval of the FY 2025 Accounts Receivable write-offs as recommended by staff, seconded by Dan Bousquet. No further discussion. Motion carried. [Unanimous]*

**5. ADMINISTRATION AGREEMENT:**

**a. Siouxland Economic Development Corporation (SEDC):** Ms. Bostinelos reported this agreement was initially presented and discussed at the October 9, 2024 Committee meeting. As requested, staff addressed all comments received from members, and the final document was sent to SIMPCO's attorney for review. Discussion followed. Ms. Bostinelos noted SEDC's attorney and the SEDC Board of Directors have also reviewed the final agreement.

*Dan Bousquet moved to recommend to the Board of Directors approval of the SEDC administration agreement as presented, seconded by Kelly Kreber. No further discussion. Motion carried. [Unanimous]*

**6. COMMUNITY SERVICES CONTRACTS:** Ms. Bostinelos provided an overview of the following contracts:

- a. City of Ute, Iowa, to complete an Urban Revitalization Plan, Total \$2,912
- b. Nebraska Department of Transportation, Urban Transportation Planning; FHWA FTA 5303 \$15,179 Federal; July 1, 2024 to June 30, 2025

*Mark Monson moved to recommend to the Board of Directors approval of contracts a. and b. as presented, seconded by Dan Bousquet. Motion carried. [Unanimous]*

**7. OTHER COMMENTS:** The next meeting is tentatively scheduled to be held on Wednesday, December 11, 2024, at 7:30 a.m. in-person at SIMPCO, 6401 Gordon Drive, Sioux City, Iowa, with the Zoom option. The agenda will include calendar year 2025 officer nominations.

**8. ADJOURNMENT:** *Dan Bousquet moved to adjourn the meeting, seconded by Kelly Kreber. Motion carried. [Unanimous] Chair Winkel adjourned the meeting at 8:20 a.m.*