

Minutes
Siouxland Interstate Metropolitan Planning Council (SIMPCO)
Board of Directors Meeting (#546)
Thursday, November 14, 2024, 12:00 p.m.
SIMPCO, 6401 Gordon Drive, Sioux City, Iowa 51106

Members Present:

Jon Winkel, <i>Chair</i>	Mayor	Sergeant Bluff, IA
Keith Radig, <i>Secretary</i>	Supervisor	Woodbury County, IA
Craig Anderson	Supervisor	Plymouth County, IA
Ken Beaulieu	Supervisor	Dakota Dunes CID, SD
Gary Bogenrief	Council Member	North Sioux City, SD
James Gunsolley	Council Member	South Sioux City, NE
Tom Kimmel	Commissioner	Union County, SD
Kelly Kreber	Mayor	Hinton, IA
Mark Monson	Planning & Zoning Commissioner	Sergeant Bluff, IA
Vince Phillips	Supervisor	Monona County, IA
Craig Schmidt	Mayor	Cherokee, IA
Katie Towler	Northeast Community College	South Sioux City, NE

Non-voting Members/Staff/Guests Present:

Steve Warnstadt	Government Relations	WITCC, Sioux City, IA
Michelle Bostinelos	Executive Director	SIMPCO
Joshua Bush	Finance Director	SIMPCO
Brian Pearson	Transit Dir./Facilities Mngr.	SIMPCO/SRTS
Corinne Erickson	Regional Planning Manager	SIMPCO
Sharon Burton	Executive Assistant	SIMPCO

Chair Jon Winkel called the meeting to order at 12:00 p.m. A quorum was present.

- 1. APPROVAL OF THE AGENDA:** Chair Winkel asked if there were any additions or corrections to the November 14, 2024 regular meeting agenda.

Craig Anderson moved to approve the November 14, 2024 regular meeting agenda as presented, seconded by Ken Beaulieu. Motion carried. [Unanimous]

- 2. APPROVAL OF MINUTES:**

a. Board of Directors Regular Meeting #545, September 12, 2024: Chair Winkel asked if there were any additions or corrections to the regular meeting minutes.

James Gunsolley moved to approve the regular meeting minutes of September 12, 2024 as presented, seconded by Kelly Kreber. Motion carried. [Unanimous]

- 3. DIRECTOR REPORT:** Executive Director Michelle Bostinelos provided an overview of the report included in the meeting packet.

a. SIMPCO Holiday Gathering/Employee Appreciation Banquet
*Thursday, December 12, 2024, 5:30 p.m.,
Sioux City Country Club, 4001 Jackson St., Sioux City, Iowa*

Ms. Bostinelos noted the SIMPCO Board of Directors will meet at 5:30 p.m. at the Sioux City County Club with the holiday gathering/employee appreciation banquet following.

4. FINANCIAL UPDATE:

a. September 30 / October 31, 2024 Financial Reports: Finance Director Joshua Bush provided an overview of the financial reports included in the meeting packet. Revenues for all SIMPCO Divisions total \$1,201,294 and expenditures \$873,099 for a balance of \$328,195 as of October 31, 2024. He reported the Executive/Finance Committee has reviewed the financial reports and recommends approval as presented. Discussion followed.

Craig Anderson moved to accept the recommendation of the Executive/Finance Committee and approve the September 30 and October 31, 2024 financial reports as presented, seconded by Ken Beaulieu. No further discussion. Motion carried. [Unanimous]

b. Employee Insurance CY 2025 Renewals: Mr. Bush referred to the summary of renewal options included in the meeting packet. Staff has reviewed the policy quotes provided by the third-party administrator, Innovative Business Consultants (IBC), and is recommending to continue with the existing plan, Wellmark CompleteBlue 4000 Silver PPO. SIMPCO's share of the premium would increase by \$9,980 or 8.25%. Coverages provided with this plan best match existing benefits. Discussion followed.

Mr. Bush also provided a summary of employee insurance renewals for dental, vision, basic life, basic AD&D, short-term disability, long-term disability and gym membership. He reported the only policy increase was Delta Dental at 2%. Staff recommendation is to continue all coverages as presented. Discussion followed.

The Executive/Finance Committee has reviewed all employee policy renewals and recommends continuing all current policies as presented.

Keith Radig moved to continue with all current employee insurance policies through calendar year 2025 as recommended by staff and the Executive/Finance Committee, seconded by Kelly Kreber. No further discussion. Motion carried. [Unanimous]

c. FY 2025 Proposed Membership Dues Write-offs: Mr. Bush referred to the listing of proposed write-offs for membership dues included in the meeting packet. He noted staff has contacted these communities and since there have been no responses to date, is recommending the write-offs as presented. The Executive/Finance Committee has reviewed the proposed write-offs and recommends approval as presented. Discussion followed.

Keith Radig moved to approve the FY 2025 Accounts Receivable write-offs as recommended by staff and the Executive/Finance Committee, seconded by Gary Bogenrief. No further discussion. Motion carried. [Unanimous]

5. ADMINISTRATION AGREEMENT:

a. Siouxland Economic Development Corporation (SEDC): Ms. Bostinelos provided an overview of the agreement included in the meeting packet. She discussed the duties and roles of each organization and reported the agreement has been reviewed by SIMPCO's attorney, SEDC's attorney and SEDC Board of Directors.

The Executive/Finance Committee approved the recommendation to approve the SEDC administration agreement as presented.

Keith Radig moved to accept the recommendation of the Executive/Finance Committee and approve the administration agreement with Siouxland Economic Development Corporation (SEDC) as presented, seconded by Vince Phillips. Motion carried. [Unanimous]

- 6. COMMUNITY SERVICES CONTRACTS:** Ms. Bostinelos provided an overview of the contracts presented for approval. The Executive/Finance Committee has reviewed contracts a. and b. and recommends approval as presented.

- a. City of Ute, Iowa, to complete an Urban Revitalization Plan, Total \$2,912
- b. Nebraska Department of Transportation, Urban Transportation Planning; FHWA FTA 5303 \$15,179 Federal; July 1, 2024 to June 30, 2025

James Gunsolley moved to accept the recommendation of the Executive/Finance Committee and approve contracts a. and b. as presented, seconded by Keith Radig. Motion carried. [Unanimous]

- 7. OTHER COMMENTS:** The next meeting is tentatively scheduled to be held on Thursday, December 12, 2024 at 5:30 p.m., Sioux City Country Club, 4001 Jackson St, Sioux City, Iowa.
- 8. ADJOURNMENT:** *Vince Phillips moved to adjourn the meeting, seconded by Ken Beaulieu. Motion carried. [Unanimous]* Chair Winkel adjourned the meeting at 12:45 p.m.