

**Western Iowa Community Improvement Regional Housing Trust Fund
Board of Directors
Minutes**

Thursday, March 27, 2025

11:30 a.m.

6401 Gordon Drive, Sioux City, Iowa & via Zoom

MEMBERS PRESENT:

Devlun Whiteing, Ida County – Vice Chairman
Vince Phillips, Monona County – Chairman
Shane Bellefy, Cherokee County
Scott Brekke, Woodbury County
Doug Manley, Plymouth County
Robert Meyer, Monona County
Jason Rasmus, Woodbury County

GUESTS PRESENT:

Wes Fopma, Congressman Feenstra Office

SIMPCO STAFF:

Michelle Bostinelos, Executive Director, SIMPCO
Teresa Dailey, Senior Accountant, SIMPCO
Jenny Anderson, Housing Manager, SIMPCO
Emily Guthrie, Executive Assistant, SIMPCO

The WICIRHTF Board of Directors met on Thursday, March 27, 2025, via Zoom and in person in the SIMPCO Board Room, 6401 Gordon Drive, Sioux City, Iowa. A quorum was present. The meeting was called to order at 11:30 a.m. by Vice Chairman, Devlun Whiteing.

1. **Approval of the Agenda** –Vice Chairman, Devlun Whiteing, asked the board if there were any additions or corrections to the March 27, 2025, meeting agenda.

*Devlun Whiteing moved to approve the agenda as presented, seconded by Doug Manley.
Motion carried all ayes.*

2. **Approval of the Minutes** – Vice Chairman, Devlun Whiteing, asked the board if there were any additions or corrections to the January 23, 2025, meeting minutes as presented.

*Doug Manley moved to approve the minutes as presented, seconded by Devlun Whiteing.
Motion carried all ayes.*

3. **Updates** –

a. **Housing Updates** - SIMPCO Housing Manager Jenny Anderson updated the board on the current project and applicant status within the service areas of Cherokee, Ida, Monona, Plymouth, and rural Woodbury counties since the January meeting. She reported:

- Projects:
 - 1 project under construction
 - 6 projects out for bid
 - 4 projects completed since January
- Applications:
 - 6 applications in process
 - 65 applicants on the waitlist

Jenny also noted the following grant balances:

- 23-LHTF-11: \$66,860 remaining, with 22 homes assisted thus far
- 24-LHTF-25: \$381,698 remaining, with no funds spent yet

b. **Financial Updates** – Senior Accountant Teresa Dailey presented the board with the financials through January 2, 2025 & February 28, 2025, included in the agenda packet. She reported that total revenue YTD as \$308,334 and total expenditure as 272,541 for a net of \$35,793.

Scott Brekke moved to approve the financial update as presented, seconded by Vince Phillips. Motion carried all ayes.

4. **Yearly Agreement Between WICIRHTF and SIMPCO** – SIMPCO Executive Director Michelle Bostinelos presented the board with a formal agreement between WICIRHTF and SIMPCO for the administration and management of housing services under WICIRHTF. She noted that while this system has already been in effect, the agreement now formalizes the arrangement.

Doug Manley moved to approve the agreement presented, seconded by Devlun Whiteing. Motion carried all ayes.

5. **Other Comments** – Next meeting: May 22, 2025 at 11:15 a.m.
6. **Adjournment** – Vice Chairman Devlun Whiteing adjourned the meeting at 11:43 a.m.