

Siouxland Regional Transit System (SRTS)
Board of Directors
Meeting Minutes
Thursday, March 27, 2025, 10:00 a.m.
Held In-Person & via Zoom originating from the
SRTS/SIMPCO Office at 6401 Gordon Drive, Sioux City, IA

MEMBERS PRESENT:

Vince Phillips, Chairman	Monona County, Iowa
Devlun Whiteing, Vice Chairman	Ida County, Iowa
Shane Bellefy	Cherokee County, Iowa
Doug Manley	Plymouth County, Iowa
Dave Dietrich	Woodbury County, Iowa

GUESTS PRESENT:

Wes Fopma	Congressman Feenstra Office
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STAFF PRESENT:

Michelle Bostinelos, Executive Director	SIMPCO
Brian Pearson, Transit Director	SIMPCO/SRTS
Teresa Dailey, Senior Accountant	SIMPCO
Emily Guthrie, Executive Assistant	SIMPCO

The Siouxland Regional Transit System (SRTS) Board of Directors met on Thursday, March 27, 2025, at 10:00 a.m. via Zoom and in person at 6401 Gordon Drive, Sioux City. A quorum was present.

Vice Chairman, Devlun Whiteing, called the meeting to order at 10:15 a.m. A quorum was present.

- I. Approval of the Agenda** – Vice Chairman, Devlun Whiteing, asked if there were any additions or corrections to the March 27, 2025, meeting agenda.

Devlun Whiteing moved to approve the agenda as presented, seconded by Vince Phillips. Motion carried all ayes.

- II. Approval of the Minutes** –

- January 23, 2025, Board of Directors Meeting

Vice Chairman, Devlun Whiteing, asked if there were any additions or corrections to the November 21, 2024, regular meeting minutes as presented.

Vince Phillips moved to approve the meeting minutes as presented, seconded by Dave Dietrich. Motion carried all ayes.

III. **Directors Report** – Brian Pearson provided an update on transit and facility projects and activities since January 23, 2025, as detailed in the Director's Report included in the meeting packet.

IV. **Strategic Planning Report** – Brian Pearson presented the SRTS strategic planning report, created in January 2023. The report includes discussions from various participants, such as SIMPCO/SRTS staff and board members. The session, facilitated by Abbie Gaffey from Iowa State University Extension and Outreach, was included in the meeting packet for information and comments. Brian highlighted the goal-setting and strategic planning objectives and focus areas established at that time, as well as the organization's current status.

V. **Financials** –

- **January 31, 2025 / February 28, 2025** –

Teresa Dailey, SIMPCO Senior Accountant, presented the SRTS financials through January 31 and February 28, 2025, included in the meeting packet. Teresa reported total revenue YTD as \$3,456,043 and total expenditure as \$3,167,368 for a net of (\$44,325).

Dave Dietrich moved to approve the financials presented, seconded by Devlun Whiteing. Motion carried all ayes.

VI. **Iowa DOT Contract** –

- Iowa Department of Transportation Amendment of Bus and Bus Facilities Contract #00003532, Agreement #2019-008-02-FY20, (May 19, 2021, through June 30, 2026), \$656,200 (Federal 85% participation)
- Iowa Department of Transportation Non-Urban Operating Assistance Contract #00008261, Agreement #2025-007-01-00-SF25, (July 1, 2024, through June 30, 2025), \$404,068 (Federal 50% participation)

Doug Manley moved to approve the contracts as presented, seconded by Dave Dietrich. Motion carried all ayes.

VII. **Service Contracts** –

- Dakota County, Nebraska, support of \$15,000 for 1,500 rides from July 1, 2025, to June 30, 2026
- Sergeant Bluff-Luton Community School District at \$20 per trip to provide client transportation outside of city limits from July 1, 2025, through June 30, 2026
- Sioux City Community School District at \$20 per trip to provide client transportation outside of city limits from July 1, 2025, through June 30, 2026

Devlun Whiteing moved to approve the service contracts presented, seconded by Dave Dietrich. Motion carried all ayes.

VIII. Vehicle Lift Service Agreement (April 1, 2025, to March 31, 2026) - Brian Pearson presented the board with two options for the annual inspection of the bus lift, proposing that the board enter into a contract for the chosen service.

- Danielson Tech Supply \$661.90
- Riecks Equipment Services \$378

Doug Manley moved to approve entering into contract with Danielson Tech Supply, seconded by Dave Dietrich. Motion carried all ayes.

IX. Air Compressor Service Agreement (April 1, 2025, to March 31, 2026) – Brian Pearson presented the board with three options for annual service and inspection for the air compressor, proposing that the board enter into a contract for the chosen service.

- Rasmussen Mechanical Maintenance \$1,551
- Omaha Pneumatic Equipment Company \$2,327.14
- Dakota Air Power \$1,418.70

Dave Dietrich moved to approve entering into contract with Rasmussen Mechanical Maintenance, seconded by Doug Manley. Motion carried all ayes.

X. Iowa DOT FY 2026 Consolidated Funding Application –

- Public Hearing: April 23, 2025, 11:45 a.m., Sioux City Transit system, 501 Nebraska Street, Sioux City

Devlun Whiteing moved to approve the public hearing set for April 23, 2025, seconded by Dave Dietrich. Motion carried all ayes.

- Authorizing Resolution: Brian presented the authorizing resolution for approval noting approval would authorize SRTS to apply for financial assistance of \$783,886 federal transit funding and \$528,000 state transit operating funds.

Devlun Whiteing moved to approve the authorizing resolution as presented, seconded by Doug Manley. Roll call vote: Devlun Whiteing: aye; Shane Bellefy: aye; Dave Dietrich: aye; Doug Manley: aye. Motion carried [4:0]

XI. Approval of FY 2025 Federal Transit Administration (FTA) Certifications and Assurances – Brian Pearson presented the SRTS Board with the FY 2025 FTA Certifications and Assurances, authorizing Mr. Pearson to execute all certification and assurances as required by the FTA.

Devlun Whiteing moved to approve the FTA Certifications and Assurances, seconded by Dave Dietrich. Motion carried all ayes.

Shane Bellefy left the meeting.

XII. FY 2029 Surface Transportation Block Grant Application –

- **Authorizing Resolution 2025-1** – Brian Pearson presented the 2025-1 Resolution authorizing SRTS to apply for the SRTPA STBG funds in the amount of \$172,000 to purchase cameras for 43 vehicles and a floor scrubber for the bus storage and mechanic shop. Brian noted SRTS is committed to 20% or \$43,000 of the total project cost.

Devlun Whiteing moved to approve Resolution 2025-1, seconded by Dave Dietrich.

Roll call vote: Devlun Whiteing: aye; Dave Dietrich: aye; Doug Manley: aye. Motion carried [3:0]

XIII. DOT Property Lease Agreement – Brian Pearson presented the DOT property lease agreement between the DOT and SRTS noting an increase of \$2,000 from \$28,000 to \$30,000 as information only.

XIV. Other Comments – Next meeting: **Thursday, May 22, 2025, at 10:00 a.m.**

XV. Adjournment – Vice Chairman, Delvun Whiteing adjourned the meeting at 11:27 a.m.