

Siouxland Regional Transit System (SRTS)
Board of Directors
Thursday, June 27, 2024, 10:00 a.m.
Held at the SRTS/SIMPCO Office at 6401 Gordon Drive, Sioux City, IA

MEMBERS PRESENT:

Keith Radig, Chair	Woodbury County, Iowa
Gary Horton, Vice Chair	Plymouth County, Iowa
Devlun Whiteing	Cherokee County, Iowa
Vince Phillips	Monona County, Iowa

STAFF PRESENT:

Michelle Bostinelos, Executive Director	SIMPCO
Brian Pearson, Transit Director	SIMPCO/SRTS
Joshua Bush, Finance Director	SIMPCO
Emily Guthrie, Executive Assistant	SIMPCO

The Siouxland Regional Transit System (SRTS) Board of Directors met on Thursday, June 27, 2024, at 10:00 a.m. via in-person in the Board Room at SRTS, 6401 Gordon Drive, Sioux City, Iowa and via Zoom. A quorum was present.

Chair, Keith Radig, called the meeting to order at 10:00 a.m.

- I. Approval of the Agenda** – Chair Radig asked if there were any additions or corrections to the June 27, 2024, meeting agenda.

*Gary Horton moved to approve the agenda as presented, seconded by Keith Radig.
Motion carried all ayes.*

- II. Approval of the Minutes** – Chair Radig asked if there were any additions or corrections to the May 23, 2024, regular meeting minutes as presented.

Gary Horton moved to approve the meeting minutes as presented, seconded by Keith Radig. Motion carried all ayes.

- III. Financials** – Finance Director, Josh Bush, presented the SRTS Board of Directors with the financials through May 31, 2024, included in the agenda packet. Josh noted 92% through the fiscal year. Josh reported total revenue YTD as \$4,102,974 with total expenditures as \$3,254,981 for a net of \$847,993.

*Keith Radig moved to approve the financials as presented, seconded by Gary Horton.
Motion carried all ayes.*

- IV. Iowa DOT Contract** – Brian Pearson presented the following contract for approval.
- a. Iowa Department of Transportation Amendment of Public Transportation Infrastructure Grant (PTIG) Contract #00004620, Agreement #STA-FNFR-SFY23, (July 12, 2022, through April 1, 2025), \$300,000 (Federal 80% participation).

Keith Radig moved to approve the contract presented, seconded by Vince Phillips. Motion carried all ayes.

- V. DART and SRTS Vanpool Revenue – Sharing Agreement (FY 2025, June 27, 2024, through June 27, 2025)**– Brian Pearson, presented the SRTS Board of Directors to renegotiate contract after the 1-year agreement. DART is working to put together a 3-year contract with Wells paying their portion. Originally the revenue sharing module budget was \$4,000 and the final agreement revenue for SRTS \$15,000 -\$20,000.

Keith Radig moved to approve the agreement presented, seconded by Gary Horton. Motion carried all ayes.

- VI. Iowa Community Assurance Pool (ICAP) insurance Renewal (FY 2025, July 1, 2024, through June 30, 2025)** – Brian Pearson reported this is the annual insurance for general liability, auto liability, excess liability, and vehicle coverage, with an overall increase of 6%. Total contribution \$439,282 compared to cost \$597,000 IBC through Brokers. Brian asked the board to approve the commitment to continue membership through Iowa Communities Assurance Pool.

Keith Radig moved to approve the ICAP insurance renewal as presented, seconded by Vince Phillips. Motion carried all ayes.

- VII. Accident Fund Workers Compensation Insurance Renewal (FY 2025, July 1, 2024, through June 30, 2025)**- Brian Pearson reported the annual insurance renewal for workers compensation with an overall decrease of 5%. Total premium is \$69,097.

Devlun Whiteing moved to approve the Accident Fund Workers Compensation insurance renewal as presented, seconded by Keith Radig. Motion carried all ayes.

- VIII. Illuminated Bulletin Contract/ Verde Outdoor, \$2,150 up to 60 days** – Brian noted SRTS would benefit by advertising using a luminated bulletin board through Verde Outdoor to hire drivers to continually increase ridership that would increase State / Federal funding. As part of the \$330,000 funding from State of Nebraska/ Nebraska DOT, \$5,500 allocated to advertising Bulletins would be a start. SRTS is requesting a contract for up to 60 days to place the illuminated bulletin on Dakota Ave, Nebraska, (11 feet x 24 feet), lit up at night. Future bulletin contracts can start at 30 days and go up to 60 days, options to moving in different locations in other counties.

Vince Phillips moved to approve the contract, seconded by Gary Horton. Motion carried all ayes.

IX. ICAP Cyber Coverage - Brian Pearson provided information on cyber liability coverage. Cyber coverage is an automatic built in with ICAP with a pool of others. SIMPCO may explore additional coverage as a separate policy for higher liability amounts.

X. Service Agreements (September 1, 2024, through August 31, 2025 -

- a. **Annual Backflow Water Testing for testing and balancing \$350** – Mullin Plumbing
- b. **Annual Fire Sprinkler System Testing and backflow \$425**
Further discussion next meeting. Check with Continental Fire Sprinkler Company before approval.
- c. **Fire Suppression UPS Inspection for fire alarm and detection equipment \$500** – Thompson Electric
- d. **Annual Fire Extinguisher and Exit Light Maintenance \$61.50** – Bekins Fire
- e. **Annual HVAC Maintenance \$12,460** – CW Suter

Keith Radig moved to approve the service agreements presented, excluding Item (b), seconded by Vince Phillips. Motion carried all ayes.

XI. Other Comments – Transit Director, Brian Pearson, provided the SRTS Board of Directors with an update on the SIMPCO/SRTS Facility. Brian reported 2 new vans will be delivered in July and Service in SRTS garage will begin shortly. SRTS has received close to \$20,000 in rebates from Woodbury REC on building equipment.

Tentative 2024/ 2025 Meeting Dates

- *Thursday, August 22, 2024 (special meeting to approve building insurance and fire sprinkler)*
- Thursday, September 26, 2024
- Thursday, November 21, 2024 (*moved up a week due to Thanksgiving*)
- Thursday, January 23, 2025
- Thursday, March 27, 2024
- Thursday, May 22, 2025
- Thursday, June 26, 2025

XII. Adjournment –Chair Radig adjourned the meeting at 11:00 a.m.