

**Siouxland Regional Transit System (SRTS)**  
**Board of Directors**  
**\*Special Meeting Minutes\***  
**Thursday, August 22, 2024, 10:00 a.m.**  
**Held via Zoom originating from the**  
**SRTS/SIMPCO Office at 6401 Gordon Drive, Sioux City, IA**

**MEMBERS PRESENT:**

Keith Radig, Chair	Woodbury County, Iowa
Gary Horton, Vice Chair	Plymouth County, Iowa
Devlun Whiteing	Cherokee County, Iowa
Vince Phillips	Monona County, Iowa
Brian Petersen	Ida, County

**STAFF PRESENT:**

Michelle Bostinelos, Executive Director	SIMPCO
Brian Pearson, Transit Director	SIMPCO/SRTS
Joshua Bush, Finance Director	SIMPCO

The Siouxland Regional Transit System (SRTS) Board of Directors met on Thursday, August 22, 2024, at 10:00 a.m. via Zoom originating from the SRTS/SIMPCO office at 6401 Gordon Drive, Sioux City, Iowa. A quorum was present.

*Chair, Keith Radig, called the meeting to order at 10:00 a.m.*

- I. **Approval of the Agenda** – Chair Radig asked if there were any additions or corrections to the August 22, 2024, meeting agenda.

*Gary Horton moved to approve the agenda as presented, seconded by Keith Radig. Motion carried all ayes.*

- II. **Approval of the Minutes** – Chair Radig asked if there were any additions or corrections to the June 27, 2024, regular meeting minutes as presented.

*Gary Horton moved to approve the meeting minutes as presented, seconded by Vince Phillips. Motion carried all ayes.*

- III. **Cyber Coverage** – Brian Pearson presented the board with quotes for cyber and crime insurance coverage from IBC and Holmes and Murphy for discussion. He mentioned the current broker for SRTS workers' compensation is Holmes and Murphy, and for general liability and auto coverage, it's ICAP. He explained that the quotes provided would offer extra coverage for cyber and crime in addition to the existing ICAP coverage for general liability and auto. Brian reported he plans to further explore options with Holmes and Murphy to find more coverage with no deductibles and bring forward at the next SRTS meeting.

**IBC**

- a. Quote #1: Cyber \$1M/\$10k and Crime \$250k/\$1k, Premium \$6,051.00
- b. Quote #2: Cyber \$1M/\$10k and Crime \$1M/5k, Premium \$6,802.00
- c. Quote #3: Cyber \$2M/\$10k and Crime \$1M/\$5k, Premium \$8,944.00

- d. Quote #4: Cyber \$500k/\$5k and Crime \$250k/\$1k, Premium \$5,115.00

**Holmes and Murphy**

- a. Quote #1 Cowbell: Cyber \$1M/\$5k, Business Income \$1M/no deductible, Crime \$250k/no deductible, Premium \$1,691.00
- b. Quote #1 Cowbell: Cyber \$2M/\$5k, Business Income \$2M/no deductible, Crime \$250k/no deductible, Premium \$2,388.00
- c. Quote #2 Tokio Marine: Cyber \$1M/\$5k, Business Income \$1M/no deductible, Crime \$250k/no deductible, Premium \$3,195.00
- d. Quote #2 Tokio Marine: Cyber \$2M/\$5k, Business Income \$2M/no deductible, Crime \$250k/no deductible, Premium \$4,234.00
- e. Quote #3 CFC: Cyber \$1M/\$5k, Business Income \$1M/no deductible, Crime \$250k/no deductible, Premium \$4,015.00
- f. Quote #3 CFC: Cyber \$2M/\$5k, Business Income \$2M/no deductible, Crime \$250k/no deductible, Premium \$5,090.00

- IV. Draft SRTS Personnel Policies and Administrative Manual Update** - Brian Pearson presented the manual update draft included in the meeting packet. Brian noted the manual has not been updated in seven years. Brian outlined specific updates to clarify language in certain policies. Discussion followed. Brian noted a legal attorney would be consulted before final approval.

**V. New Building Insurance**

- a. Property coverage with Auto-Owners insurance Company of \$11,298,000 of Blankets Buildings and Personal Property, total insured values effective September 1, 2024, annual total premium \$7,356.00

*Keith Radig moved to approve property coverage with Auto-Owners Insurance Company as presented, seconded by Devlun Whiteing. Motion carried all ayes.*

**VI. Service Agreements (September 1, 2024, through August 31, 2025** -

- a. Annual Fire Sprinkler System Testing and backflow \$425

*Keith Radig moved to approve the service agreement presented, seconded by Gary Horton. Motion carried all ayes.*

**VII. Service Contracts**

- a. Danbury Catholic at \$5.00 per trip to provide client transportation from July 1, 2024, through June 30, 2025.

*Gary Horton moved to approve the service contract presented, seconded by Vince Phillips. Motion carried all ayes.*

- VIII. Other Comments** - Brian Pearson, provided the SRTS Board of Directors with an update that the 2 new vans will be in use in September to Monona, Cherokee and Ida Counties. SRTS bus wash will be in use shortly in September. Next month SRTS Board of Directors will be presented with the Director Report.

***Tentative 2024/ 2025 Meeting Dates***

- Thursday, September 26, 2024
- Thursday, November 21, 2024 (*moved up a week due to Thanksgiving*)
- Thursday, January 23, 2025
- Thursday, March 27, 2024
- Thursday, May 22, 2025
- Thursday, June 26, 2025

**IX. Adjournment** –Chair Radig adjourned the meeting at 11:00 a.m.